



## Information Services Governance Committee

Wednesday 14<sup>th</sup> November 2018

### MINUTES

**Present:**

Professor Mark Emberton  
Professor Graham Hart  
Professor Becky Francis  
Ms Francesca Fryer (partial)  
Mr Rex Knight  
Ms Collette Lux  
Professor Ivan Parkin  
Professor Alan Penn  
Professor David Price  
Professor Geraint Rees  
Professor Sasha Roseneil  
Mr. Tom Rowson  
Professor Anthony Smith  
Professor Nigel Titchener-Hooker  
Dr Michael Cope  
Dr. Clare Gryce (partial)  
Mr Alan Harper (partial)  
Mr Robert Maughan (partial)  
Dr James McCafferty

The Provost opened the meeting.

## 1 18/11/01 Minutes of the previous meeting

1.1 The minutes of the meeting held on 27<sup>th</sup> June 2018 (paper 18/06) were approved.

## 2 18/11/02 Update on Digital Masterplan progress

2.1 Dr Cope summarised the FY1819 current funding allocations given the use of RCIF and TCIF funding. Pending the new implementation of the new financial strategy, additional funding will be made available for IT investment in subsequent years, better matching an overspend on MyHR, but it is expected to absorb across the portfolio during the year, and therefore is expecting to come in on target.

Overall, Dr Cope summarised the current position as being circa 8 months on average behind the DM plan from 2016 (this is 2 years into the 5 year Digital Masterplan), largely due to issues securing sufficient funding. Each domain lead then gave an update on the current progress against plan.

2.2 **Digital Education:** Dr Strawbridge summarised the Digital Education plans: investing in teaching and learning spaces; extending student support; and improving e-learning facilities. In discussing Lecturecast, Dr Strawbridge agreed to investigate how requests could be better supported.

Action: Investigate support for last minute Lecturecast requests: FS

2.3 **Research IT:** Ms Gryce described the Thomas (2017) and Faraday (2018) investments as giving UCL a clear competitive edge in HPC-dependent research awards. Progress in research data (eg data backups, self-administered accounts and the new data repository) continues. A re-design of the current research support apps (eg RPS, IRIS etc) is underway, though no changes are planned before REF. Research Software Engineering continues to develop  
Professor Parkin

Other issues raised included:  
federated access with other institutions; approaches to funding long-term data storage; and loss of key staff to other institutions.

2.4 **Digital Transformation:** Dr Cope outlined recent progress in this space: Drupal (web content management) roll-out proceeding at pace and due to complete this financial year; self-service business case agreed (TOPS funded); UCL Go mobile app strategy being developed. Items raised included the need to improve IRIS (staff research profiles) presented externally.

2.5 **Administrative IT:** Mr Harper summarised progress in the various projects in this domain, including: MyHR; integrated Data-Warehouse (IDW); and the new Library Management System. Key topics included delays on MyHR, and the impact this will have on other initiatives that are dependent in the new MyHR system. Dr Caulcott highlighted the need for funding to support Innovation and Enterprise, and KEF, activities eg the Innovation Ledger, and Declaration of Interests. The need for a single governance arrangement for further Worktribe exploitation was also noted.

