



## Information Services Governance Committee

Thursday 28

Dame Nicola Brewer  
Mr. Simon Cane  
Dr. Michael Cope  
Professor Dame Hazel Genn  
Mr Philip Harding  
Professor Graham Hart  
Mrs. Lori Houlihan  
Mr Rex Knight  
Collette Lux  
Professor Alan Penn  
Professor David Price  
Mr. Tom Rowson  
Professor Nigel Titchener-Hooker  
Professor Alan Thompson  
Dr. James McCafferty  
Ms. Bridget Kenyon (Head of Information Security - partial)  
Mr Alex Daybank (Data Protection and FOI Officer - partial)  
Mr. Alan Harper  
Dr. Fiona Strawbridge  
Ms. Susan Farrell  
Ms. Clare Gryce

**Apologies:**

Dr. Paul Ayris  
Dr. Celia Caulcott  
Professor Mark Emberton  
Professor Mary Fulbrook  
Mr. Andrew Grainger  
Professor David Lomas  
Professor Ivan Parkin  
Professor Geraint Rees  
Professor Anthony Smith



updated and potentially re-designed as part of the move to Drupal otherwise we will carry forward poor content of the past and not benefits from the new functionality. However, this will take time given the constrained funding. He stated that investment in this area was increasing from £600k to £1.2M next year and that he would like to complete all website migration by the end of FY 17/18. Prof. Alan Penn noted that faculties and departments will need to at least match ISD's resources with local staff for the successful migration of their website.

*Approved:*

2.11: The Domain allocation were approved.

### **3. 17/06/03 Information Security Update (highly restricted)**

*Noted:*

3.1: The Information Security update (**paper 17/06/03 highly restricted**) was received.

*Discussions:*

3.2: Restricted

*Actions:*

3.4: Restricted

### **4. 17/06/04 Paper proposing a comprehensive information security training programme**

*Noted:*

4.1: The paper proposing a comprehensive information security training programme (**paper 17/06/04**) was received.

*Discussion:*

4.2: The Head of Information Security presented the paper, highlighting the need for staff to protect themselves and to be aware of what the risks are e.g. how to use the web safely and to share information. The proposed training has been mandated by the ICO. The proposal is to split the UCL community into groups based on risk and for each group to receive training relative to their level of risk. Completion of training may be linked to existing systems i.e. a requirement to enable password changes to occur.

4.3: ISGC discussion centred on ensuring accurate records could be kept of who had received the training, whether the training was accessible, how long the full training and annual refreshers would take and when the training need to be completed by.

4.4: Prof. Graham Hart noted that some UCL staff are not in possession of an email account or have access to a computer and that a grace period may be required for new starters to complete.

*Approved:*

